

January 8, 2010

Dear Fellow 2009 Charter Review Committee Member:

The purpose of this letter is to provide the date, time, location, and preliminary agenda for each 2009 North Smithfield Charter Review Committee Meeting. Also, each meeting agenda will be collectively discussed at the conclusion of each meeting for the subsequent meeting. I will submit a formal agenda to the Town Clerk and distribute via the e-mail address provided at least 48 hours prior to our regularly scheduled meeting. Please contact the Town Clerks office if e-mail cannot be accessed.

Attendance is vital to the success of this committee. If you are absent from a Charter Review Committee meeting, please make arrangements for a copy of the minutes with our Secretary, John Wojcik. This must be done prior to the subsequent meeting in order to adequately prepare and participate in an effective manner.

Most importantly, our collective body of work must be completed on or before the regular Town Council meeting Monday March 15, 2010.

**Meeting I**

*Please Review Articles 1-4 of the Town Charter*

Thursday January 21, 2010

North Smithfield Public Library

6pm to 8pm

**Meeting II**

*Please Review Articles 4-12 of the Town Charter*

Monday February 1, 2010

North Smithfield Public Library

6pm to 8pm

**Meeting III**

*Please Review Articles 13-18 of the Town Charter*

Thursday February 18, 2010

North Smithfield Public Library

6pm to 8pm

**Meeting IV**

*Please Prepare Proposed Changes for Articles 1-9 in writing for final discussion and Vote.*

Monday March 1, 2010

Primrose Fire Department

6pm to 8pm

**Meeting V**

*Please Prepare Proposed Changes for Articles 10-18 in writing for final discussion and Vote.*

Thursday March 11, 2010

North Smithfield Public Library

6pm to 8pm

I look forward to working with all of you to build upon the hard work and dedication of our predecessors.

Sincerely,

Jason Tiner

Chairman, 2010 Charter Review Committee